



Neyland Yacht Club Privacy Policy

Our contact details

Name: Neyland Yacht Club

Address: The Promenade, Neyland, Pembrokeshire, SA73 1PX

E-mail: info@neylandyachtclub.co.uk

The type of personal information we collect

Where you fill in contact forms or similar, we currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details).

How we get the personal information and why we have it

The personal information we process is provided to us directly by you, or in the case of a minor, a parent or carer. It is used:

- To communicate with you and keep you informed about club matters.
- To maintain an up-to-date membership list.
- Where relevant, to keep a record of up-to-date qualifications.

We will not share this information.

Under the General Data Protection Regulation (GDPR), the lawful basis we rely on for processing this information is:

Your consent. You are able to remove your consent at any time. You can do this by contacting info@neylandyachtclub.co.uk

How we store your personal information

Membership information is securely stored on a passworded club laptop that is only used for club purposes.

Race and event entry forms and information collected for training purposes, including junior training, are securely kept for a period of no longer than twelve months. We will then dispose of all such forms.

Club racing results which include names of skippers may be uploaded both to the club's website and Sailwave. As a third party Sailwave has its own privacy policy which may be found at <https://www.sailwave.com/privacy-policy>

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at info@neylandyachtclub.co.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at the address at the start of this policy.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

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